



**QUEENSCROFT**

CELEBRATING INDIVIDUAL SUCCESS

Birmingham Road, Lichfield, Staffordshire WS13 6PJ

Tel: 01543 227245 | Fax: 01543 227253



Greywood  
Multi-Schools Trust

Headteacher  
Debbie Bailey

Website: [www.queenscroft.staffs.sch.uk](http://www.queenscroft.staffs.sch.uk)

E-mail: [office@queenscroft.staffs.sch.uk](mailto:office@queenscroft.staffs.sch.uk)

## Calendar of Reporting to Parents/Carers September 2021 – July 2022

- All students will receive a **termly report**, produced by their classteachers.
- The termly reports will include information about student progress in curriculum subjects and an update on progress towards any other EHCP outcomes.
- The final termly report in July will be the end of year report and will include information about attendance for the whole school year.
  
- Each student's **EHCP** will also be reviewed once a year in the **Annual Review meeting**, together with parents/carers and other professionals as appropriate. Mrs Lloyd-Jones oversees the Annual Reviews in her role as SENCO. These meetings are the best time to discuss any changes to a student's provision.
  
- Students who are looked after (**LAC**) will have an additional termly review meeting. Mrs Rachel Bird oversees these review meetings in her role as Lead for students LAC/post LAC. The LAC review meetings are held alongside staff from the Virtual School.
  
- We are planning **virtual parents/carers evening** this year, whilst we are still operating within Covid-19 restrictions.
  
- This is our yearly plan, but staff are happy to arrange meetings outside of these times – please do let us know if you want to talk to us. Parents and Carers do not have to wait until Parents Evening to communicate with us.

### Year 7

Virtual Parent/Carer Evenings - Tuesday 28<sup>th</sup> and Wednesday 29<sup>th</sup> September 2021  
3.30 – 5.30pm

### Year 8

Virtual Parent/Carer Evenings - Tues 10<sup>th</sup> & Wed 11<sup>th</sup> May 2022 3.30 -5.30pm

### Year 9

Virtual Parent/Carer Evenings - Tues 1<sup>st</sup> & Wed 2<sup>nd</sup> February 2022 3.30 – 5.30pm

Preparing to move to KS4 Virtual Parent /Carer Evenings - Tues 21<sup>st</sup> & Wed 22<sup>nd</sup> June 2022  
3.30 – 5.30pm



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## **Year 10**

Virtual Parent/Carer Evenings - Tues 8<sup>th</sup> & Wed 9<sup>th</sup> March 2022 3.30 – 5.30pm

## **Year 11**

Careers Event – Wednesday 20<sup>th</sup> October 2021

Virtual Parent/Carer Evenings - Tues 12<sup>th</sup> & Wed 13<sup>th</sup> October 2021 3.30 – 5.30pm

Preparing to move to Post 16 Virtual Parent/Carer Evenings - Tues 24<sup>th</sup> & Wed 25<sup>th</sup> May 2022 3.30 – 5.30pm

## **Post 16 Students**

Careers Event - Wednesday 20<sup>th</sup> October 2021

Virtual Parent/Carer Evenings - Tues 9<sup>th</sup>, Wed 10<sup>th</sup> & Thurs 11<sup>th</sup> November 2021 3.30 – 5.30pm

Preparing to Leave Virtual Parent / Carer Evenings - Tues 14<sup>th</sup> & Wed 15<sup>th</sup> June 2022 3.30-5.30pm

## **Complex Needs Classes**

Virtual Parents Evenings - Tues 15<sup>th</sup> & Wed 16<sup>th</sup> February 2022 3.30 – 5.30pm

**Yearly Plan** (there may be some exceptions to this plan.)

	Year 7	Year 8	Year 9	Year 10	Year 11	Post 16	Complex Needs
Autumn half term 1 (Sept – Oct)	Year 7 Parents Evening				Year 11 Parents Evening  Careers Event	Careers Event	
Autumn half term 2 (Nov – Dec)					Yr 11 Annual Reviews	Post 16 Parents Evening	CN Leavers Annual Reviews
Spring term 1 (Jan – Feb)	Year 7 Annual Reviews		Year 9 Parents Evening			Post 16 Annual Reviews	CN Parents Evening
Spring term 2 (March – April)			Year 9 Annual Reviews	Year 10 Parents Evening			CN Annual Reviews
Summer term 1 (May – June)		Year 8 Parents Evening		Year 10 Annual Reviews	Year 11 Preparing for Post 16 Evening		
Summer term 2 (June – July)		Year 8 Annual Reviews	Year 9 Preparing for KS4 Evening.			Post 16 Preparing to Leave Evening	