



# Queen's Croft High School

# ADMISSIONS POLICY

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## **ADMISSIONS POLICY**

### **1. Introduction**

Queen's Croft High School is a generic special school serving children aged 11-19 (school years 7-14) with a range of Special Educational Needs and Disabilities.

### **2. Criteria**

To be considered for admission, pupils will have a statement of Special Educational Needs or an Education, Health and Care Plan which identifies their complex needs that include:

- (a) Moderate Learning Difficulties
- (b) Severe Learning Difficulties
- (c) Profound and Multiple Learning Difficulties
- (d) A diagnosis of Autistic Spectrum Condition with additional learning needs

Children may also have additional barriers to learning within the mainstream school environment such as:

- communication and interaction difficulties
- behavioural, emotional and social difficulties
- sensory, physical and medical difficulties

### **3. Admission Procedures**

Students may be admitted to entry at Queen's Croft High School from either a mainstream school or a special school. They may join the school in Year 7 or at a later point, including entry into Post-16.

If a child has a Statement of Special Education Needs or an Education, Health and Care Plan and it is felt that their needs are not being met in a mainstream school, a request for a different school can be made at the Annual Review or in an early review. Any request for a placement in a special school would be considered in the first instance by the district decision making group. If it was felt that a special school placement was appropriate, then Queen's Croft may be approached as a potential school.

If Queen's Croft has been identified as the most appropriate school, the Headteacher and Senior Leadership Team will liaise with Staffordshire LA as the maintaining authority regarding places. Following the request for a place the school will assess its ability to meet the educational needs of the child/young person.

If a mainstream school has a student who they believe would benefit from being educated in a special school environment, then the school must in the first instance secure an EHCP for the student. Queen's Croft High School cannot consider the placement of any student without an EHCP, unless approached by the local authority to offer an assessment place.

Students from other local authorities are considered on an equal basis to students from Staffordshire. As a courtesy, the local decision making group is informed of the decision of the Headteacher where the school is approached to take students from outside the local authority.

Students who enter Queen's Croft in Year 7 will, where possible, have taken part in a full transition programme to support their successful transfer to secondary school. A student entering the school after this point will be supported with transition as far as is possible.

# Admission Procedures

