



# Queen's Croft High School

## ALLERGY AND ANAPHYLAXIS MANAGEMENT POLICY

Prepared by:  
Checked by:  
Adopted by Governors:  
Review Date:

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## **Overview**

Queen's Croft High School is committed to pupil safety and has created this policy in order to reduce the risk of children having allergy-related incidents in school.

The common causes of allergies relevant to this policy are nuts, in particular peanuts, dairy products, eggs, wasps, bees and ants. However, this list of allergies is not exhaustive and the policy will apply to any allergy suffered by any pupil or member of staff in the school which has been notified to the school.

As the school is not a completely allergen free environment, we aim to:

- Minimise the risk of exposure to allergens
- Encourage self-responsibility of students
- Plan for an effective response to possible emergencies.

## **Notification Procedure**

Parents/carers should inform the school of any allergies their child has before the child starts at Queen's Croft or immediately they become aware of the allergy. This should be done in writing with a copy of any medical evidence or advice as appropriate.

The school office will note the allergy on SIMS. It will be recorded on the school's central register of allergies and the school nurse informed. Where appropriate, the school nurse will put in place a healthcare plan.

## **Medication**

Should it be appropriate or necessary for medication to be in school relating to the allergy, for example Epipens, then these should be provided by parents in accordance with the school's Medication Policy. Parents must ensure that up to date medication is provided to school on request. Medications are locked in the medical room in accordance with the school's procedures.

Where a student is deemed competent to carry their own Epipen, this must be agreed between home, school and the school nurse. The ultimate decision on whether this is appropriate will be taken by the Headteacher or Deputy Headteacher. Any student carrying their own medication must ensure that it is kept safe at all times.

## **Key Strategies**

- First Aid staff in school are trained in anaphylaxis management through EpiPen training; they are also trained in first aid procedures in the event of an emergency
- Information on children with allergies is shared with the school's caterer who has responsibility for ensuring that all appropriate procedures are followed in the preparation of food and its labelling in the school canteen
- Parents of children with packed lunches are requested not to send items into school that contain nuts, particularly peanut butter and bags of peanuts
- The school has signs in the reception area advising that we are a nut free zone
- Students are encouraged, as far as possible, to self-manage their allergies
- The school will ensure diligent management of wasp, bee and ant nests on school grounds to minimise the risk of bites and stings
- Assemblies will be held annually reminding students about the existence of allergies.

## **School Trips**

- As part of trip preparation, leaders will need to prepare a list that includes all allergies suffered by students taking part in the trip
- The group leader will ensure that a trained first aider is present on the trip
- Parents and the group leader will liaise to ensure appropriate medication is taken on the trip
- Parents will be approached for additional advice if there is uncertainty about a student's plan in the event of an allergic reaction.

**In the event of a student suffering anaphylactic shock, an ambulance should be called immediately by dialling 999. An EpiPen should be administered and advice taken over the phone until the ambulance arrives.**